

FBLA HS Project Management[§]

Foundational Knowledge (10 test items)

1. Explain the nature of project management (OP:158, LAP-OP-158) (SP)
2. Describe the role of ethics in project management (OP:675, LAP-OP-675) (SP)
3. Discuss the role and responsibilities of project managers (PD:181) (SP)

Initiating and Planning a Project (40 test items)

1. Initiate project (PJ:005) (SP)
2. Determine stakeholder expectations (EI:113) (MN)
3. Organize and prioritize work (OP:228) (CS)
4. Identify resources needed for project (OP:003, LAP-OP-003) (SP)
5. Prepare work breakdown structure (WBS) (PJ:006) (SP)
6. Create calendar/schedule (NF:164) (CS)
7. Identify quality-control measures (OP:163, LAP-OP-163) (SP)
8. Develop communications plan (CO:198) (SP)
9. Develop risk-management plan (RM:090) (MN)
10. Develop project plan (OP:001, LAP-OP-001) (SP)
11. Utilize project-management software (NF:130) (SP)

[§] Sources: These learning outcomes are part of MBA Research's National Business Administration Standards.

Executing, Monitoring, and Controlling a Project (30 test items)

1. Execute and control projects (PJ:009) (SP)
2. Monitor projects and take corrective actions (OP:520, LAP-OP-520) (CS)
3. Coordinate work with that of team members (OP:230) (CS)
4. Coordinate efforts of cross-functional teams to achieve project/company goals (HR:387) (SU)
5. Motivate team members (EI:059, LAP-EI-059) (SP)
6. Manage project team (PJ:007) (SP)
7. Manage project schedule (PJ:010) (SP)
8. Organize and track project resources (OP:357) (SP)
9. Apply project-management tools to monitor and communicate project progress (OP:002) (SP)

Closing a Project (20 test items)

1. Evaluate project results (OP:159) (SP)
2. Recognize/Reward others for their efforts and contributions (EI:014, LAP-EI-141) (SP)
3. Determine whether goals/objectives were met (PJ:077) (MN)
4. Document lessons learned (PJ:079) (MN)
5. Close project (PJ:008) (SP)

References

MBA Research and Curriculum Center. *National Business Administration Standards.*

<https://www.mbaresearch.org/local-educators/teaching-resources/standards/>

Investopedia. *What is project management and what are the types?*

<https://www.investopedia.com/terms/p/project-management.asp>

National University. *Why is project management important?* <https://www.nu.edu/blog/why-is-project-management-important/>

Project Management Institute. *Project management.* <https://www.pmi.org/about/what-is-project-management>

LAP List

Objective #	LAP #*	LAP Title
OP:158	LAP-OP-158	Projected to Win (Nature of Project Management)
OP:675	LAP-OP-675	Projects With Principles (Ethics in Project Management)
OP:003	LAP-OP-003	Get What You Need (Identifying Project Resources)
OP:163	LAP-OP-163	Take Control (Quality-Control Measures)
OP:001	LAP-OP-001	Chart Your Course (Developing a Project Plan)
OP:520	LAP-OP-520	Check Your (Project) Pulse (Monitoring Projects and Taking Corrective Actions)
EI:059	LAP-EI-059	Raise Them Up (Motivating Others)
EI:014	LAP-EI-141	Gimme Five! (Recognizing/Rewarding Others)

* LAP #s subject to change