Overview of Online Testing Procedures and FAQs

The end-of-program exams are administered by the MBA Research and Curriculum Center through WebXam, an independent online testing vendor. The exams can be taken from any computer with Internet access.

- The exams are administered by the local (school) test-site administrator (teacher).
- Exams may be administered at any time
- Students may be tested as a group, in several groups, or individually
- Exam results are available immediately after the exams are submitted

The Process

1. Place your order for test credits.
2. Read the instructions/forms that you will receive via e-mail after your order has been processed.
3. Register the proctor with MBA Research.
4. Register each student and enable each student account on WebXam.
5. Verify your computer system’s compatibility with the WebXam system.
6. Activate each student taking the exam on exam day.
7. View exam results/scores.

F.A.Q.’s and Troubleshooting

Q: How long do students have to complete the exam?
A: After they log in to take the exam, they are allowed a total of one minute per question. Individual questions are not timed. (For example, a hypothetical test with 100 questions = 100 minutes total)

Q: Do all of my students have to take the demo exam?
A: No. Only one person (you) is required. The demo exam is just a fun ten-question quiz designed to test the compatibility of your labs’ computer network and the WebXam system

Q: I am taking the exam and the web page will not load, the close button does not work, what do I do?
A: This is usually due to a problem with an old PC. Use the keystroke “Ctrl+w” to force the window to close and then restart the test. The system will automatically recover and take you back to where you left off.

Q: I am taking the exam and the web page navigation is behaving strangely. The browser seems confused and the pages appear to be in the wrong order. What is happening?
A: A network proxy server causes these symptoms. Contact your network administrator and ask them to disable proxy caching of www.webxam.org

Q: I am attempting to login to www.webxam.org and I see the error “Access Denied” or “Cannot display page due to security settings. What should I do?
A: These errors are seen when your network restricts access to the web via IP filtering. Contact your network administrator and request for them to allow access to www.webxam.org.

Q: I can login to www.webxam.org with no problems but the site becomes blocked when I begin the test. What should I do?
A: Some of the text in the URI is causing the page to be blocked by “Net Nanny” type software. For example: a student with the last name “Sexton” would generate a URI containing the string “sex”. This would trigger certain sanitizing programs to block the page. Have your network administrator disable the blocking software for www.webxam.org or register the student using a different name.